

Subject: Harvard eNews - January Issue Now Available
Date: Thursday, January 14, 2021 at 1:49:20 PM Eastern Standard Time
From: owner-admin-sys-core@calists.harvard.edu on behalf of eNews
To: eNews List
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Harvard Administrative eNews for January 2021

Read the full issue online at [Harvard Administrative eNews](#)

Many of the articles below contain details about how Harvard's administrative systems and processes are changing in response to COVID-19 and the current remote work environment. As this is an evolving situation, please refer to the departmental websites listed in the articles for the latest updates. The information contained herein was accurate as of January 14, 2021.

[HR Workforce Newsletters](#)

The **HR Analytics and Reporting Workforce Newsletters** have moved to the [HHR Workforce Analytics SharePoint site!](#) Users can view all HRAR Workforce Newsletters, Job Aids and Videos, access [Workforce Analytics Qlik Applications](#), and [email the HRAR team](#) all in one convenient location. [Read more](#)

[The Accounting & Finance Learning Portal is Now Available!](#)

Have you found yourself looking for finance or accounting training but didn't know what was currently available or applicable to you? This is no longer an obstacle to learning! [Read more](#)

[Supplier Onboarding Deactivation Process for Non-US Based Foreign Entities](#)

As mentioned in the [October 2020 e-News article: Supplier Onboarding Deactivation Process for Non-US Based Foreign Entities](#), the NRA Tax and Supplier Onboarding Teams pulled data for all active foreign entities who do not have a valid W-8 form on file with Harvard as part of the foreign entity supplier clean-up process. [Read more](#)

[Payments to Foreign Entities and Foreign Individuals - Nonresident Alien Tax Compliance and Policy Information Session](#)

The Nonresident Alien Tax Compliance and Financial Administration Policy Teams will host an information session for Harvard Administrators on **Friday, January 22 from 11:00 a.m. - 12:00 p.m.**, via Zoom. [Read more](#)

[Independent Contractor Trainings - Now Available \(Instructor-Led and Web-Based\)](#)

The Office of the Controller's Financial Policy and Compliance Team is excited to share that Independent Contractor Trainings are Now Available. The course offerings are available as Web-based as well as an Instructor Led

Workshops. [Read more](#)

[Revised Procurement Policy Effective January 1, 2021](#)

The updated Procurement Policy effective January 1, 2021 has been posted to the [Financial Policy Office website](#). You may also access the documents and additional resources through the [Office for Sponsored Programs website](#). [Read more](#)

[Spring 2021 Payrolling Processes During COVID-19](#)

Spring 2021 payrolling processes and an updated FAQ can be found on the [Payroll Processes During the COVID-19 Public Health Emergency page](#), located on the Office of the Controller's website (Harvard Key required). [Read more](#)

[PeopleSoft Update - Requesting an Absence](#)

Effective **January 01, 2021**, when requesting an absence, employees will be required to choose a reason. [Read more](#)

[Reduction in Emergency Excused Absence Pay](#)

Katie Lapp announced in her email on [November 12, 2020](#) that the University will be reducing Emergency Excused Absence pay (EEA) for fully and partially-idled employees effective January 24, 2021. Employee facing information related to the policy, employee FAQs, and time reporting instructions are available on the [Coronavirus Workplace Policies](#) section of HARVie. [Read more](#)

[FY22 Capital Spending Plan \(CSP\)](#)

Please review the following updates from the CAPS office regarding the FY22 Capital Spending Plan (CSP). [Read more](#)

[Research Administration & Compliance Systems - January 2021 Update](#)

On January 25, 2021, the **Harvard University-wide Outside Activity and Interest Reporting (OAIR) application** will be available for reporting outside professional activities and other relevant interests. [Read more](#)

[The B2P Supplier Portal Quick Reference Guides Have Been Updated](#)

The following Quick Reference Guides for the B2P Supplier Portal have been updated to ensure accurate representation of the B2P system. They have been published on the [Supplier Portal training page](#), where you can also find further training materials. [Read more](#)

[Subscribe to the B2P Blog!](#)

The [B2P blog](#) is used to post news and updates relating to all the B2P modules: ePro/AP, Contract Management, Supplier Portal, and Sourcing. Please visit the blog and ***subscribe*** to receive weekly emails containing the new posts from the week.

Harvard Administrative eNews notifications are sent to an automatically generated list of users of the Harvard financial, HR, and reporting systems to provide them with official announcements and important details regarding changes to the applications, Harvard business policies, procedures, and deadlines. If you think you received this in error, refer to: <http://admin-ews.eureka.harvard.edu/who-gets-e-news>

Harvard University Administrative Systems eNews

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Read the full text of the current issue or search the archive of older articles on the web at: <http://admin-ews.eureka.harvard.edu/>