November 2022 TL/Payroll Schedule

<u>Sunday</u>	Monday	Tuesday	<u>Wednesday</u>	Thursday	Friday	Saturday
		1		2 3	4	5
		Payroll Open/Close: Weekly (11/4)	TL Rpt Deadline: Weekly (11/10)	TL Appr Deadline: Weekly (11/10)	Check Date: Weekly	
		Payroll Open/Close: Biweekly (11/4)			Check Date: Biweekly	
		Check Date: Stipend				
				Absence Approval Deadline		
			Absence Reporting Deadline	Absence Processing		
6	7	8	9	9 10		12
	Payroll Open/Close: Weekly (11/10)	Payroll Opens: TchFell (11/15)	TL Rpt Deadline: Weekly (11/18)	Check Date: Weekly	Veteran's Day	
			TL Rpt Deadline: Biweekly (11/18)	TL Appr Deadline: Weekly (11/18)		
			File Deadline: Stipend	TL Appr Deadline: Biweekly (11/18)		
			Payroll Closes: TchFell (11/15)			
			Absence Departing Dradility	Absence Approval Deadline		
40	14	15	Absence Reporting Deadline 16	Absence Processing	18	10
13	14	15 Payroll Open/Close: Weekly (11/18)		1/	Check Date: Weekly	3 19
		Payroll Open/Close: Weekly (11/18) Payroll Open/Close: Biweekly (11/18)	TL Appr Deadline: Weekly (11/23)		Check Date: Weekly Check Date: Biweekly	
		TL Rpt Deadline: Weekly (11/23)			Payroll Open/Close: Weekly (11/23)	
		Check Date: Teaching Fellows			Faylon Open/Close. Weekly (11/23)	
		Check Date: Teaching Tellows				
			Absence Accrual Cycle			
			Absence Approval Deadline			
		Absence Reporting Deadline	Absence Processing			
20	21			3 24	25	26
	Payroll Opens: Monthly (11/30)	TL Rpt Deadline: Weekly (12/2)	Check Date: Weekly	Thanksgiving	Day After Thanksgiving	
	5 -1 5 ()	TL Rpt Deadline: Biweekly (12/2)	TL Appr Deadline: Weekly (12/2)			
		Payroll Closes: Monthly (11/30)	TL Appr Deadline: Biweekly (12/2)			
		Payroll Opens: Stipend (12/1)	Payroll Closes: Stipend (12/1)			
			Absence Approval Deadline			
		Absence Reporting Deadline	Absence Processing			
27	28					
		Payroll Open/Close: Weekly (12/2)	Check Date: Monthly			
		Payroll Open/Close: Biweekly (12/2)				
Weekly = Yel			Dates in Parentheses refer to the asso			
Biweekly = Bl			All Dates/Deadlines subject to change			
Teaching Fell						
Monthly = Gre						
Stipend = Lav	vender	J				

December 2022 TL/Payroll Schedule

Sunday I	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	2 3
				TL Rpt Deadline: Weekly (12/9)	Check Date: Weekly	
				Check Date: Stipend	Check Date: BiWeekly	
					TL Appr Deadline: Weekly (12/9)	
					Absence Approval Deadline	
				Absence Reporting Deadline	Absence Processing	
4	5	6	7	7 8	-	9 10
i F	File Deadline: Stipend	Payroll Open/Close: Weekly (12/9)		TL Rpt Deadline: Weekly (12/16)	Check Date: Weekly	
				TL Rpt Deadline: Biweekly (12/16)	TL Appr Deadline: Weekly (12/16)	
				Payroll Opens: TchFell (12/15)	TL Appr Deadline: Biweekly (12/16)	
					Payroll Closes: TchFell (12/15)	
				Abarra Deseties Deedline	Absence Approval Deadline Absence Processing	
11	12	13	14	Absence Reporting Deadline 15		6 17
i ''	12	Payroll Open/Close: Weekly (12/16)	TL Rpt Deadline: Weekly (12/22)	Payroll close: Monthly (12/22)	Check Date: Weekly	, I <i>I</i>
			Payroll open: Monthly (12/22)	Payroll Opens: Stipend (12/22)	Check Date: BiWeekly	
		Fayroli Open/Close.blweekiy (12/10)		Check Date: Teaching Fellows	Payroll Closes: Stipend (12/22)	
				TL Appr Deadline: Weekly (12/22)	Fayroli Closes. Superiu (12/22)	
				TE Appi Deadline. Weekiy (12/22)		
				Absence Accrual Cycle		
				Absence Approval Deadline		
			Absence Reporting Deadline	Absence Processing		
18	19	20			23	3 24
i r	Payroll Open/Close: Weekly (12/22)	TL Rpt Deadline: Weekly (12/30)	TL Appr Deadline: Biweekly (12/30)	Check Date: Weekly	Winter recess	
		TL Rpt Deadline: Biweekly (12/30)	TL Appr Deadline: Weekly (12/30)	Check Date: Monthly		
				Check Date: Stipend		
					1/2 Day Christmas Eve	
					(observed)	
			Absence Approval Deadline		(/	
		Absence Reporting Deadline	Absence Processing			
25	26	27		8 29	30	31
1 0	Christmas Day (observed)	Winter Recess	Winter Recess	Winter Recess	Winter Recess	
i		Payroll Open/Close: Weekly (12/30)	TL Rpt Deadline: Weekly (1/7)	TL Appr Deadline: Weekly (1/7)	Check Date: Weekly	
i .		Payroll Open/Close:Biweekly (12/30)			Check Date: BiWeekly	
i .						
i				Absence Approval Deadline		
1			Absence Reporting Deadline	Absence Processing		
Weekly = Yello	ow		Dates in Parentheses refer to the asso	ciated Check Date		_
Biweekly = Blu			All Dates/Deadlines subject to change			
	ows = Gold		•			
Teaching Fello						
Teaching Fello Monthly = Gree						
	en					

January 2023 TL/Payroll Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3		4 5		6 7
	New Years Day (Observed)	Payroll Open/Close: Weekly (1/6)		TL Rpt Deadline: Weekly (1/13)	Check Date: Weekly	
				TL Rpt Deadline: Biweekly (1/13)	TL Appr Deadline: Weekly (1/13)	
					TL Appr Deadline: Biweekly (1/13)	
					Payroll Opens: TchFell (1/13)	
					Absence Approval Deadline	
				Absence Reporting Deadline	Absence Processing	
8	9	10	1 [,]	1 12	1:	3 14
	Payroll Closes: TchFell (1/13)	Payroll Open/Close: Weekly (1/13)	TL Rpt Deadline: Weekly (1/20)	TL Appr Deadline: Weekly (1/20)	Check Date: Weekly	
		Payroll Open/Close: Biweekly (1/13)			Check Date: Biweekly	
					Check Date: Teaching Fellows	
				Absence Approval Deadline		
			Absence Reporting Deadline	Absence Processing		
15	16	17	11	B 19	20	21
	Martin Luther King Day	Payroll Open/Close: Weekly (1/20)		TL Rpt Deadline: Weekly (1/27)	Check Date: Weekly	
				TL Rpt Deadline: Biweekly (1/27)	TL Appr Deadline: Weekly (1/27)	
				File Deadline: Stipend	TL Appr Deadline: Biweekly (1/27)	
					Absence Approval Deadline	
		Absence Accrual Cycle		Absence Reporting Deadline	Absence Processing	
22	23	24	2	5 26	27	7 28
		Payroll Open/Close: Weekly (1/27)	Payroll Opens: Monthly (1/31)	Payroll Closes: Monthly (1/31)	Check Date: Weekly	
		Payroll Open/Close: Biweekly (1/27)	5 -1 5 ()	TL Rpt Deadline: Weekly (2/3)	Check Date: Biweekly	
		·		Payroll Open: Stipend (2/1)	TL Appr Deadline: Weekly (2/3)	
				·		
					Absence Approval Deadline	
				Absence Reporting Deadline	Absence Processing	
29	30	31				
		Payroll Open/Close: Weekly (2/3)				
		Check Date: Monthly				
Weekly = Ye	llow		Dates in Parentheses refer to the asso	ciated Check Date	•	
Biweekly = B			All Dates/Deadlines subject to change			
Teaching Fel			,			
Monthly = Gr						
Stipend = La						
		3				

February 2023 TL/Payroll Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3 4
			Check Date: Stipend	TL Rpt Deadline: Weekly (2/10)	Check Date: Weekly	
				TL Rpt Deadline: Biweekly (2/10)	TL Appr Deadline: Weekly (2/10)	
					TL Appr Deadline: Biweekly (2/10)	
					Absence Approval Deadline	
				Absence Reporting Deadline	Absence Processing	
5	6	7		8		10 11
		Payroll Open/Close: Weekly (2/10)		TL Rpt Deadline: Weekly (2/17)	Check Date: Weekly	
		Payroll Open/Close: Biweekly (2/10)		Payroll Opens: TchFell (2/15)	Check Date: Biweekly	
					Payroll Closes: TchFell (2/15)	
					TL Appr Deadline: Weekly (2/17)	
					Absence Approval Deadline	
				Absence Reporting Deadline	Absence Processing	
12	13					17 18
		Payroll Open/Close: Weekly (2/17)	Check Date: Teaching Fellows	TL Appr Deadline: Weekly (2/24)	Check Date: Weekly	
			TL Rpt Deadline: Weekly (2/24)	TL Appr Deadline: Biweekly (2/24)		
			TL Rpt Deadline: Biweekly (2/24)	File Deadline: Stipend		
				Absence Accrual Cycle		
				Absence Approval Deadline		
			Absence Reporting Deadline	Absence Processing		
19						24 25
	President's Day	Payroll Open/Close: Weekly (2/24)	Payroll Opens: Monthly (2/28)	TL Rpt Deadline: Weekly (3/3)	Check Date: Weekly	
		Payroll Open/Close: Biweekly (2/24)		Payroll Open: Stipend (3/1)	Check Date: Biweekly	
				Payroll Closes: Monthly (2/28)	TL Appr Deadline: Weekly (3/3)	
					Payroll Closes: Stipend (3/1)	
					Absence Approval Deadline	
				Absence Reporting Deadline	Absence Processing	
26	27	28				
		Payroll Open/Close: Weekly (3/3)				
		Check Date: Monthly				
Meakly - Mal			Datas in Departheres refer to the sec	ariated Check Data		
Weekly = Yell			Dates in Parentheses refer to the ass			
Biweekly = Bl			All Dates/Deadlines subject to change			
Teaching Fell						
Monthly = Gre						
Stipend = Lav	/ender					
enporta Lat						

March 2023 TL/Payroll Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	2	3 4
			Check Date: Stipend	TL Rpt Deadline: Weekly (3/10)	Check Date: Weekly	
				TL Rpt Deadline: Biweekly (3/10)	TL Appr Deadline: Weekly (3/10)	
					TL Appr Deadline: Biweekly (3/10)	
					Absence Approval Deadline	
				Absence Reporting Deadline	Absence Processing	40 44
5	6		8			10 11
		Payroll Open/Close: Weekly (3/11) Payroll Open/Close: Biweekly (3/11)		TL Rpt Deadline: Weekly (3/17)	Check Date: Weekly Check Date: Biweekly	
		Payroli Open/Close: Biweekiy (3/11)		Payroll Opens: TchFell (3/15)	TL Appr Deadline: Weekly (3/18)	
					Payroll Closes: TchFell (3/15)	_
					Fayroll Closes. Terrell (3/13)	
					Absence Approval Deadline	
				Absence Reporting Deadline	Absence Processing	
12	13	14				17 18
		Payroll Open/Close: Weekly (3/17)	Check Date: Teaching Fellows	TL Rpt Deadline: Weekly (3/24)	Check Date: Weekly	
		·		TL Rpt Deadline: Biweekly (3/24)	TL Appr Deadline: Weekly (3/24)	
					TL Appr Deadline: Biweekly (3/24)	
					File Deadline: Stipend	
				Absence Accrual Cycle	Absence Approval Deadline	
				Absence Reporting Deadline	Absence Processing	
19	20		22	23		24 25
		Payroll Open/Close: Weekly (3/24)		TL Rpt Deadline: Weekly (3/31)	Check Date: Weekly	
		Payroll Open/Close: Biweekly (3/24)		Payroll Opens: Monthly (3/31)	Check Date: Biweekly	
					TL Appr Deadline: Weekly (4/1)	
					Payroll Closes: Monthly (3/31)	
					Payroll Opens: Stipend (4/1)	
					Absence Approval Deadline	
26		28		Absence Reporting Deadline 30	Absence Processing	31
	27 Payroll Closes: Stipend (4/1)	28 Payroll Open/Close: Weekly (3/31)	29	30	Check Date: Weekly	51
	rayion Goses. Superiu (4/1)			TL Rpt Deadline: Weekly (4/07)	Check Date: Weekly Check Date: Monthly	
				TL Rpt Deadline: Weekly (4/07)	Check Date: Stipend	
				TE RPI Deauline. Diweekiy (4/07)	TL Appr Deadline: Weekly (4/07)	
					TL Appr Deadline: Biweekly (4/07)	
					Absence Approval Deadline	
				Absence Reporting Deadline	Absence Processing	
Weekly = Yel	OW		Dates in Parentheses refer to the assoc		Absence Flucessing	
Biweekly = Bl			All Dates/Deadlines subject to change			
Teaching Fell						
Monthly = Gre						
Stipend = Lav						
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April 2023 TL/Payroll Schedule

aching Fellows = Gold nthly = Green	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Payroll Open/Close: Weekly (407) Payroll Open/Close: Biweekly (407) TL Rpt Deadline: Weekly (414) Check Date: Weekly (414) Check Date: Weekly (414) Payroll Open/Close: Biweekly (407) Payroll Open/Close: Biweekly (407) Absence Approval Deadline Absence Approval Deadline Payroll Closes: TchFell (414) Payroll Open/Close: Weekly (414) TL Rpt Deadline: Weekly (414) Absence Approval Deadline Payroll Closes: TchFell (414) Payroll Open/Close: Weekly (414) TL Rpt Deadline: Biweekly (421) TL Appr Deadline: Biweekly (421) TL Rpt Deadline: Biweekly (421) Payroll Open/Close: Weekly (414) TL Rpt Deadline: Biweekly (421) TL Appr Deadline Mathematication of the state of the st							1
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Payroll Closes: TchFell (4/14) TL App: Deadline: Weekly (4/14) Payroll Closes: TchFell (4/14) Payroll Open/Close: Weekly (4/14) TL Rpt Deadline: Weekly (4/21) Check Date: Weekly (4/21) TL Rpt Deadline: Weekly (4/21) Check Date: Weekly (4/21) TL Rpt Deadline: Weekly (4/21) Check Date: Weekly (4/21) Payroll Open/Close: Weekly (4/21) Payroll Open/Close: Weekly (4/21) Payroll Open/Close: Weekly (4/21) Payroll Open/Close: Weekly (4/21) Payroll Open/Close: Biweekly (4/21) Payroll Open/Close: Biweekly (4/21) Payroll Open/Close: Weekly (4/21) Payroll Open/Close: Biweekly (4/21) Payroll Open/Close: Weekly (4/21) Payroll Open/Close: Biweekly (4/28) Payroll Open/Close: Weekly (4/21) Payroll Open/Close: Weekly (4/28) Payroll Open/Close: Weekly (4/21) Payroll Open/Close: Biweekly (4/28) Payroll Open/Close: Weekly (4/28) Payroll Open/Close: Weekly (4/28) Payroll Open/Close: Stipend (5/01) Payroll Open/Close:							
Payroll Closes: TchFell (4/14) Payroll Close: TchFell (4/14) Payroll			Payroli Open/Close. Diweekiy (4/07)			The Appr Deadline: Weekly	
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May 2023 TL/Payroll Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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	Check Date: Stipend (5/01)	Payroll Open/Close: Weekly (5/5)		TL Rpt Deadline: Weekly (5/12)	Check Date: Weekly	
		Payroll Open/Close: Biweekly (5/5)			Check Date: Biweekly	
					TL Appr Deadline: Weekly (5/12)	
					Payroll Opens: TchFell (5/15)	
					Absence Approval Deadline	
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	Payroll Closes: TchFell (5/15)	Payroll Open/Close: Weekly (5/12)		TL Rpt Deadline: Weekly (5/19)	Check Date: Weekly	
				TL Rpt Deadline: Biweekly (5/19)		
					TL Appr Deadline: Weekly (5/19)	
					TL Appr Deadline: Biweekly (5/19)	
					Absence Approval Deadline	
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	Check Date: Teaching Fellows	Payroll Open/Close: Weekly (5/19)		TL Rpt Deadline: Weekly (5/26)	Check Date: Weekly	
		Payroll Open/Close: Biweekly (5/19)			Check Date: Biweekly	
					TL Appr Deadline: Weekly (5/26)	
					File Deadline: Stipend Absence Approval Deadline	
			Absence Accrual Cycle	Absence Reporting Deadline	Absence Approval Deadline Absence Processing	
21	22	23				6 27
21	22	Payroll Open/Close: Weekly (5/26)	TL Rpt Deadline: Weekly (6/2)	TL Appr Deadline: Weekly (6/2)	Check Date: Weekly	21
			TL Rpt Deadline: Biweekly (6/2)	TL Appr Deadline: Biweekly (6/2)	Payroll Close: Stipend (6/1)	
			Payroll Opens: Monthly (5/31)	Payroll Closes: Monthly (5/31)	Fayion Close. Superio (6/1)	
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28	29	30		1		
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June 2023 TL/Payroll Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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				TL Rpt Deadline: Weekly (6/09)	Check Date: Weekly	
				Check Date: Stipend	Check Date: Biweekly	
					TL Appr Deadline: Weekly (6/09)	
					Absence Approval Deadline	
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4		•	6	7	8	9 10
		Payroll Open/Close: Weekly (6/09)		TL Rpt Deadline: Weekly (6/16)	Check Date: Weekly	
				TL Rpt Deadline: Biweekly (6/16)	TL Appr Deadline: Weekly (6/16)	
					TL Appr Deadline: Biweekly (6/16)	
					Payroll Opens: TchFell (6/15)	
					Absence Approval Deadline	
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	Payroll Closes: TchFell (6/15)	Payroll Open/Close: Weekly (6/16)	File Deadline: Stipend	Check Date: Teaching Fellows	Check Date: Weekly	
		Payroll Open/Close: Biweekly (6/16)	TL Rpt Deadline: Weekly (6/23)	TL Appr Deadline: Weekly (6/23)	Check Date: Biweekly	
					File Deadline: Stipend	
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	r ayroli bibses bilperid 0/30)	Payroll Open/Close: Biweekly (6/30)			Check Date: Weekly	
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July 2023 TL/Payroll Schedule

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	Payroll Open/Close. Weekly (777)	July 4th		TL Rpt Deadline: Biweekly (7/14)	TL Appr Deadline: Weekly (7/14)	
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	Payroll Closes: TchFell (7/14)	Payroll Open/Close: Weekly (7/14)		TL Rpt Deadline: Weekly (7/21)	Check Date: Weekly	
		Payroll Open/Close: Biweekly (7/14)			Check Date: Biweekly TL Appr Deadline: Weekly (7/21)	
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				TL Rpt Deadline: Biweekly (7/28)	TL Appr Deadline: Weekly (7/28)	
					TL Appr Deadline: Biweekly (7/28)	
					Payroll Opens: Monthly (7/31)	
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	, , , , , , , , , , , , , , , , , , ,	Payroll Open/Close: Biweekly (7/28)		Payroll Close: Stipend (8/1)	Check Date: Biweekly	
					TL Appr Deadline: Weekly (8/4)	
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August 2023 TL/Payroll Schedule

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Payroll Open/Close: Biweekly (8/25) Payroll Opens: Monthly (8/31) Check Date: Biweekly
TL Appr Deadline: Weekly (9/1)
Payroll Opens: Stipend (9/1)
Payroll Closes: Monthly (8/31)
Absence Approval Deadline
Absence Reporting Deadline Absence Processing
27 28 29 30 31
Payroll Closes: Stipend (9/1) Payroll Open/Close: Weekly (9/1) Check Date: Monthly
TL Rpt Deadline: Weekly (9/8) TL Appr Deadline: Weekly (9/8)
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Absence Processing
ekly = Yellow Dates in Parentheses refer to the associated Check Date
veekly = Blue All Dates/Deadlines subject to change
aching Fellows = Gold
nthly = Green

Monthly = Green Stipend = Lavender

September 2023 TL/Payroll Schedule

Sunday	Monday_	Tuesday	<u>Wednesday</u>	Thursday	<u>Friday</u>	Saturday
						1 2
					Check Date: Weekly	
				1	Check Date: Stipend	
		5		2	7	• •
3	Labor Day	Payroll Open/Close: Weekly (9/8)	8	TL Rpt Deadline: Weekly (9/15)	Check Date: Weekly	0 9
		Payroll Open/Close: Biweekly (9/8)		Payroll Opens: TchFell (9/15)	Check Date: Biweekly	
		Payroli Open/Close. Diweekiy (9/0)		Fayroli Opens. Tenreli (9/13)	TL Appr Deadline: Weekly (9/15)	
					Payroll Closes: TchFell (9/15)	
					Absence Approval Deadline	
				Absence Reporting Deadline	Absence Processing	
10	D 11	12	13		14 1	5 16
		Payroll Open/Close: Weekly (9/15)		TL Rpt Deadline: Weekly (9/22)	Check Date: Weekly	
				TL Rpt Deadline: Biweekly (9/22)	TL Appr Deadline: Weekly (9/22)	
					TL Appr Deadline: Biweekly (9/22)	
					Check Date: Teaching Fellows	
					File Deadline: Stipend	
					Absence Accrual Cycle	
					Absence Approval Deadline	
				Absence Reporting Deadline	Absence Processing	
17	7 18		20		21 2	2 23
		Payroll Open/Close: Weekly (9/22)		TL Rpt Deadline: Weekly (9/29)	Check Date: Weekly	
		Payroll Open/Close: Biweekly (9/22)		Payroll Opens: Monthly (9/29)	Check Date: Biweekly	
					TL Appr Deadline: Weekly (9/29)	
					Payroll Closes: Monthly (9/29) Payroll Opens: Stipend (9/29)	
		1			Payroli Opens: Supend (9/29)	
					Absence Approval Deadline	
				Absence Reporting Deadline	Absence Processing	
24	4 25	26	27			9 30
	Payroll Closes: Stipend (9/29)	Payroll Open/Close: Weekly (9/29)		TL Rpt Deadline: Weekly (10/6)	TL Appr Deadline: Weekly (10/6)	
				TL Rpt Deadline: Biweekly (10/6)	TL Appr Deadline: Biweekly (10/6)	
				· _ · · · · · · · · · · · · · · · · · ·	Check Date: Monthly	
		1			Check Date: Weekly	
		1			Check Date: Stipend	
		1			Absence Approval Deadline	
				Absence Reporting Deadline	Absence Processing	
Weekly = Ye						
Biweekly = B			All Dates/Deadlines subject to change			
	ellows = Gold	1				
Monthly = Gr		1				
Stipend = La	avender	1				

Stipend = Lavender

October 2023 TL/Payroll Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday_	Saturday
1	2	3	4	۱ ٤	5 6	7
		Payroll Open/Close: Weekly (10/6)	TL Rpt Deadline: Weekly (10/13)	TL Appr Deadline: Weekly (10/13)	Check Date: Weekly	
		Payroll Open/Close: Biweekly (10/6)		Payroll Opens: TchFell (10/13)	Check Date: Biweekly	
					Payroll Closes: TchFell (10/13)	
				Absence Approval Deadline		
			Absence Reporting Deadline	Absence Processing		
8	_	10	11			14
	Columbus Day	Payroll Open/Close: Weekly (10/13)		TL Rpt Deadline: Weekly (10/20)	Check Date: Weekly	
				TL Rpt Deadline: Biweekly (10/20)	TL Appr Deadline: Weekly (10/20)	
					TL Appr Deadline: Biweekly (10/20)	
					Check Date: Teaching Fellows	
					Absence Approval Deadline	
				Absence Reporting Deadline	Absence Processing	
15	16	17	18		· · · · · · · · · · · · · · · · · · ·	21
		Payroll Open/Close: Weekly (10/20)		TL Rpt Deadline: Weekly (10/27)	Check Date: Weekly	
		Payroll Open/Close: Biweekly (10/20)		File Deadline: Stipend	Check Date: Biweekly	
					TL Appr Deadline: Weekly (10/27)	
					Absence Approval Deadline	
			Absence Accrual Cycle	Absence Reporting Deadline	Absence Processing	
22	23	24	25		-	28
		Payroll Open/Close: Weekly (10/27)		TL Rpt Deadline: Weekly (11/3)	Check Date: Weekly	
			Payroll Opens: Monthly (10/31)	TL Rpt Deadline: Biweekly (11/3)	TL Appr Deadline: Weekly (11/3)	
				Payroll Closes: Monthly (10/31)	TL Appr Deadline: Biweekly (11/3)	
				Payroll Opens: Stipend (11/1)	Payroll Closes: Stipend (11/1)	
					Absence Approval Deadline	
				Absence Reporting Deadline	Absence Processing	
29	30	31 Ohash Data Marthu				
		Check Date: Monthly				
		Payroll Open/Close: Weekly (11/3)				
		Payroll Open/Close: Biweekly (11/3)				
Weekly = Yel			Dates in Parentheses refer to the assoc	nisted Check Date		
Biweekly = Bl			All Dates/Deadlines subject to change			
Teaching Fell			An Dates/Deadines Subject to Change			
Monthly = Gre						
Stipend = Lav	Venuel					

November 2023 TL/Payroll Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	2 3	3 4
			TL Rpt Deadline: Weekly (11/10)	TL Appr Deadline: Weekly (11/10)	Check Date: Weekly	
			Check Date: Stipend	4	Check Date: Biweekly	
				Absence Approval Deadline		
	<u></u>		Absence Reporting Deadline	Absence Processing		
5		/	TL Rpt Deadline: Weekly (11/17)	Check Date: Weekly	9 10 Veteran's Day	0 11
	Payroll Open/Close: Weekly (11/10)		TL Rpt Deadline: Biweekly (11/17)	TL Appr Deadline: Weekly (11/17)	veteran s Day	
			Payroll Opens: TchFell (11/17)	TL Appr Deadline: Weekly (11/17) TL Appr Deadline: Biweekly (11/17)		
				Payroll Closes: TchFell (11/15)		
					4	
				Absence Approval Deadline		
			Absence Reporting Deadline	Absence Processing		
12	13	14			6 17	7 18
		Payroll Open/Close: Weekly (11/17)	TL Appr Deadline: Weekly (11/22)		Check Date: Weekly	
		Payroll Open/Close: Biweekly (11/17)	Check Date: Teaching Fellows		Check Date: Biweekly	
		TL Rpt Deadline: Weekly (11/22)		1	Payroll Open/Close: Weekly (11/22)	_
		File Deadline: Stipend				
			Absence Accrual Cycle			
			Absence Approval Deadline			
		Absence Reporting Deadline	Absence Processing			
19	20					4 25
	Payroll Opens: Monthly (11/30)	TL Rpt Deadline: Weekly (12/1)	Check Date: Weekly	Thanksgiving	Day After Thanksgiving	
		TL Rpt Deadline: Biweekly (12/1)	TL Appr Deadline: Weekly (12/1)			
		Payroll Closes: Monthly (11/30) Payroll Opens: Stipend (12/1)	TL Appr Deadline: Biweekly (12/1) Payroll Closes: Stipend (12/1)			
		Payroli Opens: Supend (12/1)	Payroli Closes: Supend (12/1)			
			Absence Approval Deadline			
		Absence Reporting Deadline	Absence Processing			
26	27			30	1	
		Payroll Open/Close: Weekly (12/1)		Check Date: Monthly		
		Payroll Open/Close: Biweekly (12/1)		TL Rpt Deadline: Weekly (12/8)		
		, ,			1	
				Absence Reporting Deadline		
Weekly = Yellow		Dates in Parentheses refer to the associated Check Date				
Biweekly = Blu			All Dates/Deadlines subject to change			
Teaching Fell						
Monthly = Gre	een					
Stipend = Lav						