



NDSR Boston Resident Application 2015/16

Deadline: May 8, 2015



c/o Kristen Confalone
NDSR Boston - 90 Mt. Auburn Street, Cambridge, Massachusetts 02138
http://projects.iq.harvard.edu/ndsr_boston

Please see the Resident Application instructions and checklist on pages 2 and 3 of this document.
Please e-mail the completed application and supporting documents to:
ndsr-boston@hulmail.harvard.edu by May 8, 2015.

Your Contact Information

First Name

Last Name

E-mail Address

Phone

Date
Submitted

Recent Degree - (Degree, College/University, Date awarded)

Undergraduate College/University (Degree, College/University, Date awarded)

U.S. Citizen?

Yes

No

Must be eligible for employment in the United States; NDSR Boston will not be able to sponsor employment visas.

URL of Video or online project if it is accessible online, otherwise zip it up and e-mail it to ndsr-boston@hulmail.harvard.edu with applicant name and "Video/Online Project" in the subject line. (Please include a signed copy of the attached release form as part of your application.)

References

Please ask 3 references to e-mail their letters to: ndsr-boston@hulmail.harvard.edu with applicant name and "Recommendation Letter" in the subject line.

NDSR Boston Applicant Instructions

Submit Application by May 8, 2015

Residents create a pdf of the application and supporting documents and e-mail it to ndsr-boston@hulmail.harvard.edu.

Application video or online project

The video or online project should answer the question, "**Why are you passionate about digital preservation?**" The piece does not need to be technically perfect or professionally edited, but it should show your ability to communicate through spoken language and/or visual images. It can use original footage, stock footage, still images, text, screen casts, animations or any other moving image medium you would like to communicate your message. Keep in mind though that we would like to post this online if you are accepted to the program so you should have the rights to use any embedded material. Applications submitted without videos or online projects will not be considered.

Cover letter and Curriculum vitae

The cover letter should provide a clear statement of goals and demonstrate a strong understanding of or interest in digital preservation as a profession. It should also discuss relevant leadership and work experiences. The curriculum vitae should include employment history, qualifications, education, and some personal information.

Reference Letters

References should e-mail their letters to ndsr-boston@hulmail.harvard.edu from their own e-mail accounts with your name and "Reference Letter" in the subject line.

Resident Application Checklist

Completed
Application Form

Curriculum Vitae

Cover letter

Video or online
project

3 Reference letters

VIDEO RELEASE

I hereby grant President and Fellows of Harvard College, acting by and through the Harvard Library (“Harvard”) and anyone Harvard may designate, the perpetual, irrevocable, non-exclusive, worldwide license to use, copy, edit, modify, publish, transmit, distribute, publicly display and otherwise use and make available my video submission (the “Video”) in any media now existing or hereafter invented for any purpose, and to authorize others to do the same.

I understand and agree that such use of the Video may include the use of my name and other biographical information. I acknowledge that Harvard may choose not to use the Video at this time, but may do so at its own discretion at a later date.

I warrant that I am the sole creator of the Video and own the copyright in the Video; that I have the right to grant the rights granted to Harvard under this document; that the Video does not incorporate any material for which permission would be required from any third party; and that the Video does not and will not infringe or violate any copyright or other rights of any third party.

I hereby release Harvard and its officers, agents, employees and members of its governing boards from any and all claims which I may have arising out of or relating to the use of the Video, including without limitation claims for violation of rights of privacy or publicity.

I understand and agree that I will not receive any royalties or other payment in connection with the use of the Video or for granting this release.

I have read this release and fully understand its contents. I affirm that I am more than 18 years of age. This release is signed as a document under seal governed by the laws of the Commonwealth of Massachusetts.

Name (**please print**):

Signature:

Date:
