

Confalone, Kristen

From: Confalone, Kristen <kristen_confalone@harvard.edu>
Sent: Tuesday, September 02, 2014 11:05 AM
To: Jen LaBarbera; Rebecca Fraimow; Samantha DeWitt; Joey Heinen; Tricia Patterson
Cc: ndsr-boston@hulmail.harvard.edu
Subject: Hello NDSR Boston Residents

Hello Samantha, Rebecca, Joey, Jen and Tricia,

I hope you've enjoyed the last days of summer. We are looking forward to seeing all of you on September 8th when we begin our Immersion Week and the Residency! The entire Immersion Week will be held at our 90 Mt. Auburn Street building in a combination of conference rooms in the basement. On the first day, we will start with coffee at 9:30 in Room 007; the receptionist will buzz you into the building and show you where the room is. During lunch on Monday we will go and get your Harvard IDs so that you will be able to access the building on your own. Also, we'll be going out to lunch together for the week so could you let me know if you have any dietary restrictions, allergies, and/or preferences?

In anticipation of the materials being covered during the week, our Curriculum Coordinator, Nancy McGovern recommends that you review the Digital Preservation Management Workshop tutorial: http://dpworkshop.org/dpm-eng/eng_index.html. And also, a new version of this OAIS introduction from Brian Lavoie: http://www.dpconline.org/docs/lavoie_OAIS.pdf. Lastly, at least the executive summary from this report outlining current challenges and opportunities in digital preservation: <http://www.digitalpreservation.gov/ndsa/documents/2014NationalAgenda.pdf>.

As you know, this is year 1 of NDSR Boston and we are building the program as we go along. We have encountered a hiccup with regard to the administration of the grant funds. Because of the way the resident positions are categorized at Harvard (as Harvard is the administering organization), you will be ***paid once per month instead of bi-weekly***. Your paycheck will be dispersed on the last business day of each month; in September that means ***Tuesday, September 30th***. We highly recommend that you sign up for direct deposit as the funds would be in your account on October 1st rather than mailed to your home address. I will be able to help you log into our system and sign up for direct deposit on the first day of the Immersion Week. We apologize for this change and hope that it doesn't cause an issue for any of you.

Please call or email me with any questions.

Thanks, Kristen

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