



Process for Review of Applications

Hosts

Applications come into NDSR Boston email – KC/AG

Confirm that application is complete – KC

Confirm that applicant meets minimum requirements – KC

After deadline, (April 25, 2014) package applications for review by **Kris Nelson, Jefferson Bailey, AG, KC, NM, Megan Sniffin-Marino**, potentially a curriculum reviewer.

Notify hosts - – Letter from AG and NM

Residents

Applications come into NDSR Boston email – KC/AG

Confirm that application is complete – KC

Confirm that applicant meets minimum requirements – KC

After deadline, (May 30, 2014) package applications for review by **KC, NM, AG, Host representatives, Advisory Board members if interested**

Notify Residents of admission – Letter from AG and NM

Residents notify NDSR Boston acceptance – NDSR email

For discussion at Advisory Board Meeting:

-Are host applications necessary? Do we need the application form? Really more like a recruitment process

-the host/resident matching process will most likely be accomplished through the review of resident applicants by the host representatives and the rest of the reviewers; for us it makes more sense to review applicants with the projects in mind – almost like a position to fill

