

## ***Required Attributes for Host Institutions***



The success of the residency experience is dependent upon securing engaging host institutions and mentors. Host institutions willing to participate should be able to provide the resources necessary to ensure a robust learning environment. Hosts should also be an active member of the community and be willing to engage in events to foster communication between the hosts of the program. The host institution should be engaged in the digital preservation and management community. By this, we mean that NDSR Boston is seeking out institutions that are regularly involved in the digital stewardship community by keeping up with current technological trends, attending conferences to learn new methods, and overall seeking to remain involved in the larger stewardship community as a whole.

Host partners should be responsible for the long-term stewardship of digital objects or be in a position to influence other institutions with this responsibility. In this regard, it is imperative that the institutions have influence in the digital stewardship community. Residents must be able to take their experience at an institution and use it to influence current digital preservation trends and behaviors in their own communities. For that to happen, partners must value digital preservation as a priority. Whether these institutions collect music, documents, financial data, records, or other digital objects, it's a must that digital stewardship is a priority internally. This condition will give residents the best chance to have a comprehensive learning experience.

The following criteria are required attributes of host institutions:

- be able to provide significant digital stewardship projects with clearly defined, measurable outcomes
- be engaged in the digital preservation community and be responsible for the long-term stewardship of digital objects or be in a position to influence other institutions with this responsibility (as demonstrated in the "Statement of Interest")
- be able to demonstrate significant support in writing (see "Letter of commitment" in instructions) from upper-level management
- have demonstrated commitment and enthusiasm for hosting residents
- provide an engaging supervisor/mentor with the time and resources available to support residents for nine months
- allow resident supervisor/mentors to participate in occasional meetings with project colleagues and program staff
- be able to supply adequate space, supplies, and equipment required for the successful completion of the residency projects
- be willing to participate in Host/Resident program enrichment events throughout the residency program (nine months).