Science Center Building Operations

2021-2022 Room Rental Payment and Prices

- **FAS**: There is no charge for an FAS department, instructor, administrator or Harvard student group to reserve space at the Science Center.
- **Harvard, non-FAS**: The Harvard rate applied only to departments of Harvard University and organizations chartered by Harvard University. A 33-digit billing code must be submitted to Building Operations at sc_sched@fas.harvard.edu prior to the event. Payment will be processed after the event.
- **Non-Harvard**: All non-Harvard room and space requests must be submitted to the Campus Service Events Office at events@harvard.edu.

<table>
<thead>
<tr>
<th>ROOM</th>
<th># SEATS</th>
<th>ROOM OR SPACE STYLE</th>
<th>HARVARD Non-FAS HALF-DAY RATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>150</td>
<td>Fixed chair lecture hall</td>
<td>$300.00</td>
</tr>
<tr>
<td>B</td>
<td>500</td>
<td>Fixed chair lecture hall</td>
<td>$1000.00</td>
</tr>
<tr>
<td>C</td>
<td>350</td>
<td>Fixed chair lecture hall</td>
<td>$700.00</td>
</tr>
<tr>
<td>D</td>
<td>250</td>
<td>Fixed chair lecture hall</td>
<td>$500.00</td>
</tr>
<tr>
<td>E</td>
<td>132</td>
<td>Fixed chair lecture hall</td>
<td>$260.00</td>
</tr>
<tr>
<td>Central Arcade</td>
<td></td>
<td>Large open hallway</td>
<td>$300.00</td>
</tr>
<tr>
<td>East Arcade</td>
<td></td>
<td>Large open hallway</td>
<td>$300.00</td>
</tr>
<tr>
<td>West Arcade</td>
<td></td>
<td>Large open hallway</td>
<td>$300.00</td>
</tr>
<tr>
<td>Basement Lobby</td>
<td></td>
<td>Lobby</td>
<td>$300.00</td>
</tr>
<tr>
<td>B-10</td>
<td>50</td>
<td>25 Tables and 50 chairs</td>
<td>$300.00</td>
</tr>
<tr>
<td>104</td>
<td>20</td>
<td>10 Tables and 20 chairs</td>
<td>$150.00</td>
</tr>
<tr>
<td>105</td>
<td>20</td>
<td>10 Tables and 20 chairs</td>
<td>$150.00</td>
</tr>
<tr>
<td>109</td>
<td>20</td>
<td>10 Tables and 20 chairs</td>
<td>$160.00</td>
</tr>
<tr>
<td>110</td>
<td>36</td>
<td>18 Tables and 36 chairs</td>
<td>$300.00</td>
</tr>
<tr>
<td>111</td>
<td>12</td>
<td>6 Tables and 12 chairs</td>
<td>$150.00</td>
</tr>
<tr>
<td>112</td>
<td>20</td>
<td>10 Tables and 20 chairs</td>
<td>$200.00</td>
</tr>
<tr>
<td>113</td>
<td>18</td>
<td>9 Tables and 18 chairs</td>
<td>$150.00</td>
</tr>
<tr>
<td>116</td>
<td>18</td>
<td>9 Tables and 18 chairs</td>
<td>$150.00</td>
</tr>
<tr>
<td>216</td>
<td>24</td>
<td>12 Tables and 24 chairs</td>
<td>$160.00</td>
</tr>
<tr>
<td>221</td>
<td>34</td>
<td>Moveable chair desks with tablet arms</td>
<td>$200.00</td>
</tr>
<tr>
<td>222</td>
<td>35</td>
<td>Moveable chair desks with tablet arms</td>
<td>$200.00</td>
</tr>
<tr>
<td>304</td>
<td>24</td>
<td>Moveable chair desks with tablet arms</td>
<td>$150.00</td>
</tr>
<tr>
<td>309</td>
<td>59</td>
<td>Moveable chair desks with tablet arms</td>
<td>$360.00</td>
</tr>
<tr>
<td>309a</td>
<td>55</td>
<td>Moveable chair desks with tablet arms</td>
<td>$300.00</td>
</tr>
<tr>
<td>Cafe</td>
<td>100 seats; 198 total</td>
<td>4 large and 13 small Tables and 100 chairs</td>
<td>$500.00</td>
</tr>
<tr>
<td>Courtyard</td>
<td>378</td>
<td>10-16 Tables</td>
<td>$400.00</td>
</tr>
<tr>
<td>Café &amp; Courtyard Package</td>
<td>576</td>
<td>See Café and Courtyard totals above</td>
<td>$800.00</td>
</tr>
</tbody>
</table>

The prices listed above are half-day rates for a period of five hours of fewer. For a reservation longer than five hours, a full-day rate is applied; the cost is double the price listed. Additional charges may apply for custodial services, media, catering, facility support, or security. Rates are subject to change.