



FAS Office of Physical Resources & Planning

# Harvard Yard Operations

## Cleaning Your Suite

**Carpeting:** Vacuum it regularly. You should soak up liquid spills with paper or cloth towels as soon as possible after the spill. A small amount of water and a drop of detergent or soap (no more, or you will slip on that spot for the rest of the year), agitated with a dull edged object such as the handle of a spoon, will remove most stains. If the carpet smells musty due to spills, we suggest purchasing a powdered carpet cleaner from Dickson Brothers, such as Resolve™ Granular Carpet Cleaner.

**Wood:** Sweep it regularly. Periodically, or for dried spills, use a damp, not wet, sponge mop with either plain water or a 1:16 mixture of white vinegar and water.

**General Considerations:** For just a few dollars at a local store, you can buy a small mat to put right inside your door. With a mat designed to absorb water and dirt from people's shoes, your floor will not need to be vacuumed, swept, or mopped as frequently. You should also plan on doing more floor cleaning in the winter months when sand covers the icy walkways of Harvard Yard. Much of this sand will end up on the floor of your common room and should be picked up before it scratches the floor's beautiful finish and irritates your bare feet. Remember, if you ever have questions about how to clean anything, give us a call; we're ready to help.