



# Columns

- Tabs on the *MyHSPH* portal are divided into columns

Welcome Tester3 55B3  
You are currently logged in.

My Account  
Content Layout

Home My Portal New to HSPH Student OneStop Student Tutorials Student Life

**Highlighted Events** :: ↑ ×

For more information on each of the calendar events, please visit the online calendar.

- [Epi Seminar Series - The Unrecognized Stress-Induced Consequences of a Prostate Cancer Diagnosis](#)  
May 12, 2010 at 12:30 PM - 01:30 PM, Kresge 502 (Kresge)
- [HSPH Commencement](#)  
May 27, 2010 at 02:30 PM - 05:00 PM, Building 3 (Kresge) Courtyard
- [William A. Hinton Lecture and Award](#)  
May 13, 2010 at 03:00 PM - 05:00 PM, William A. Hinton State Laboratory Institute, 305 South Street, Jamaica Plain, MA 02130

**Campus Announcements** :: ↑ ×

There are no announcements

**Personal Announcements** :: ↑ ×

There are no announcements

**My Apps** :: ↑ ×

You do not have any apps. Click "Customize My Apps" to add some apps to this area.

[Customize My Apps](#) [Have an App? Send it to Us!](#)

**What We're Talking About Now** :: ↑ ×

[Can Cost-Effective Health Care = Better Health Care](#)  
Experts agree that curbing costs is essential to effective health care reform in the United States if we are ever to provide medical treatment for everyone who needs it. But how to cut costs while maintaining high quality? In this special report, the *Harvard Public Health Review* talks to HSPH researchers to examine how U.S. health care can cover more people by more rationally using resources—but without health care rationing.

[Health Care and Federal Debt in the United States](#)  
Prof. Katherine Baickler wrote about the cost of health care reform in a March 17 [NEJM](#) article and appeared on [Bloomberg News](#) (Mar. 22).

**HSPH in the News** :: ↑ ×

[New Medicare Chief's Hearings May Reignite Overhaul Debate](#)  
-- coverage from *BusinessWeek*, Mar. 29, 2010, featuring HSPH's Donald Berwick, Robert Blendon and Lucian Leape

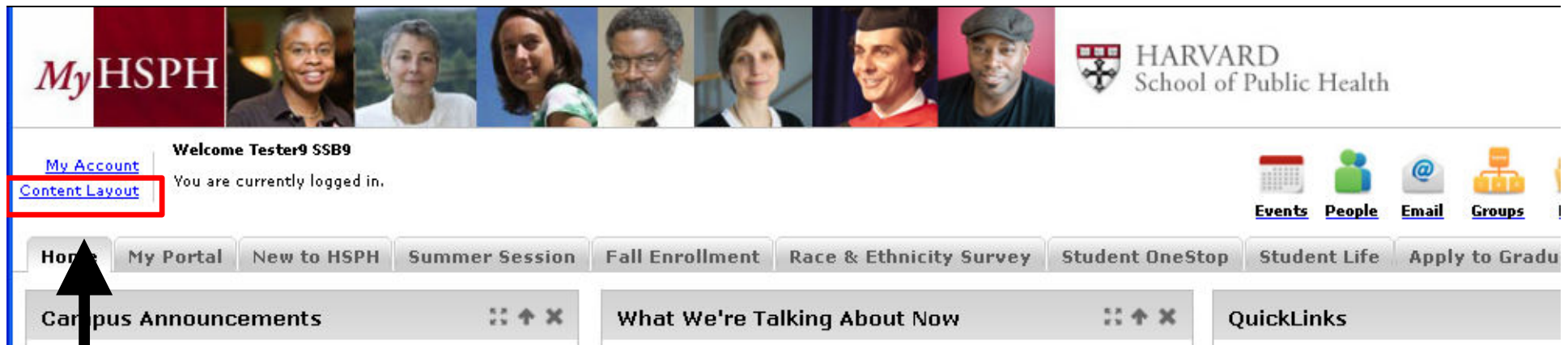
[Health Politics: Forecast -- Volatility](#) -- coverage from the *New American Foundation*, Mar. 29, 2010, featuring HSPH's Robert Blendon

[Buddhist Master Chooses to 'Savor' Food](#) -- coverage from



# Add Columns to the My Portal Tab (1 of 5)

#1: Click “Content Layout” in the upper left corner of the MyHSPH portal





# Add Columns to the My Portal Tab (2 of 5)

## #2: Select the My Portal tab

« Back to Home Tab

Events People

### Manage Content/Layout

Options for modifying this tab:

- ▶ [Make this the default "Active Tab"](#).(the tab that is selected when you log into the portal)
- ▶ Cannot Delete Tab: It contains an unremoveable column or channel.
- ▶ [Cancel and return](#)

Home **My Portal** New to HSPH Student OneStop Student Tutorials Student Life Add Tab Fragments

Add Column **↑** Select Column New Channel

Click on the Tab



# Add Columns to the My Portal Tab (3 of 5)

## #3: Click "Add Column"

### Manage Content/Layout

#### Options for modifying Preferences:

**Tabs:** To **add** a tab, click the "Add New Tab" button. To **move** a tab, click the arrow pointing in the direction you want it to move. To **edit** or **remove** a tab, click on its name.

**Channels:** To **add** a channel, click on the "Add Channel" button where you want it to be placed. To **move** a channel, click the arrow pointing in the direction you want it to move. To **edit** a channel, click on its name or the edit button within its colored bar. To **remove** a channel, click on the "X" button within its colored bar.

**Columns:** To **add** a column, click on the "Add Column" button where you want it to be placed. To **move** a column, click the arrow pointing in the direction you want it to move. To **edit**, **resize** or **remove** a column, click its "Select Column" button.

Home My Portal New to HSPH Student OneStop Student Tutorials Student Life Add Tab Fragments

Add Column

Select Column

New Channel

Add Column



## Add Columns to the My Portal Tab (4 of 5)

#4: You will then be prompted to select column widths

\*Column Width Suggestions:

-2 columns: 50% & 50%

-3 columns: 33%, 33%, 34%

**Note!: Be sure to include the % sign**

### Manage Content/Layout

#### Steps for adding this new column:

1. Set Column Widths:

Column widths can be set as a percentage of stipulated as a percentage should total 100%

50%

Column

50%

Column

2. Submit the choices:

[▶ Cancel and return](#)



# Add Columns to the My Portal Tab (5 of 5)

#5: Press “Submit”

## Manage Content/Layout

### Steps for adding this new column:

1. Set Column Widths:

Column widths can be set as a percentage of the total screen width. The total width stipulated as a percentage should total 100% (for best results).

50%

Column

50%

Column

100%

Column

2. Submit the choices: **Submit**

▶ [Cancel and return](#)



## Add Columns to the My Portal Tab

*Congratulations you have now added a new column!* Click “Back to ‘Home’ Tab” to view your new column.

« Back to Home Tab

### Manage Content/Layout

**Options for modifying Preferences:**

- Tabs:** To **add** a tab, click the "Add New Tab" button. To **move** a tab, click the arrow point
- Channels:** To **add** a channel, click on the "Add Channel" button where you want it to be placed or the edit button within its colored bar. To **remove** a channel, click on the "X" but
- Columns:** To **add** a column, click on the "Add Column" button where you want it to be placed or click its "Select Column" button.

Home My Portal New to HSPH Student OneStop Student Tutorials